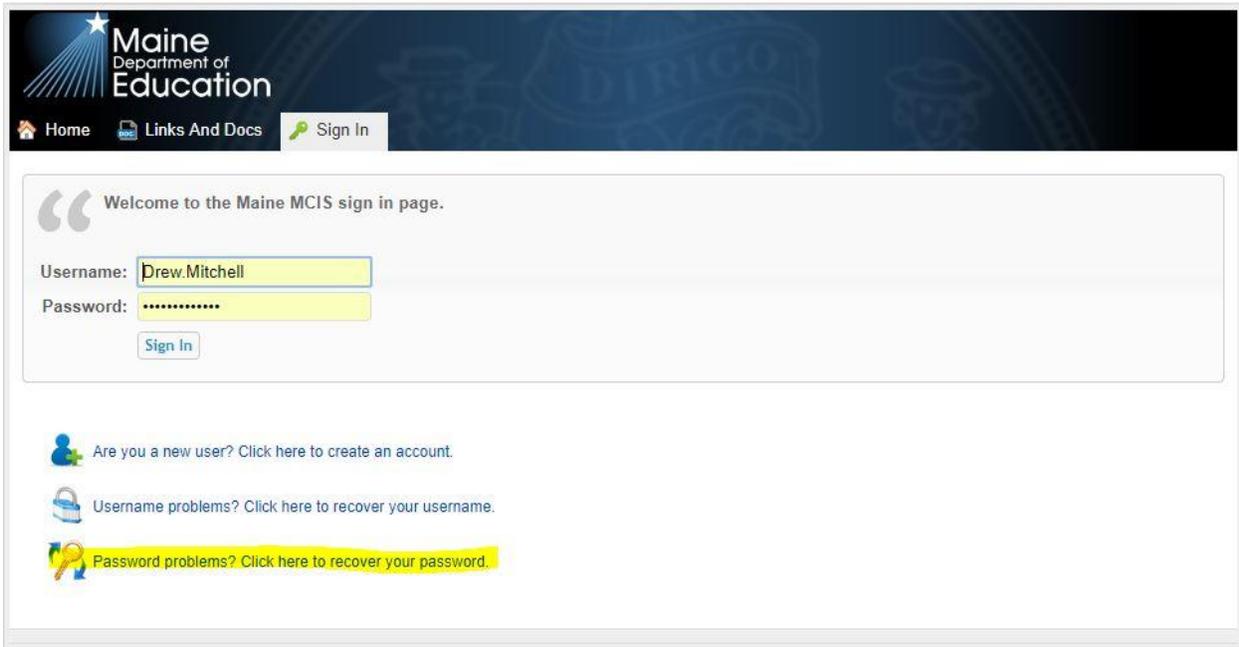




Maine Educator Information Systems (MEIS)

Password reset steps

1. Go to https://www.mymainecertification.com/SSO_PROD/Signin.aspx and click the "Password problems? Click here to recover your password." Link

A screenshot of the Maine Department of Education's sign-in page. The header features the Maine Department of Education logo and navigation links for Home, Links And Docs, and Sign In. The main content area includes a welcome message, a sign-in form with fields for Username (containing "Drew.Mitchell") and Password (masked with dots), and a Sign In button. Below the form are three links: "Are you a new user? Click here to create an account.", "Username problems? Click here to recover your username.", and "Password problems? Click here to recover your password." The last link is highlighted in yellow.

2. Enter your email into the field and submit

The screenshot shows the 'Recover Your Password' page for the Maine Department of Education. The page title is 'Recover Your Password' and it is identified as 'Step 1 of 1'. The instructions state: 'Use this form to recover your password. Please enter the information below and click the Submit button.' A list of instructions follows: 'Enter your email address and click the Submit button.', 'You will receive an email containing further instructions on how to reset your password.', and 'Be sure to look in your spam or junk folders if you do not receive an email shortly after submitting this form.' There is a text input field labeled 'Primary Email Address:' with a red asterisk indicating it is a required field. Below the field, it says '* Required Field'. At the bottom right of the form are 'Cancel' and 'Submit' buttons.

3. An email will be sent to the email address provided, follow the link in the email to verify your account and reset your password.

An email was sent to the email address or addresses associated with your account. Be sure to look in your spam or junk folders if you do not receive the email shortly.

Welcome to the Maine MCIS sign in page.

Username:

Password:

EXTERNAL: This email originated from outside of the State of Maine Mail System. Do not click links or open attachments unless you recognize the sender and know the content is safe.

You recently made a request to recover your password for the Maine DOE Single Sign On system.

This link can only be used once.

[Follow this link to recover your password.](#)

4. Provide the security questions that you setup when creating the account, once verified you can set a new password and login.
- 5.

Maine Department of Education Sign In

Home Links And Docs Sign In

Password Reset

 Home > Password Reset

Verification Attempt 1 of 3

Answer your security question below and click the Submit button.

Secret Question: What town were you born in?

Answer: *

Submit

Should you need assistance with this process, or have forgotten your security questions please contact the MEDMS Helpdesk - (207)624-6896 - medms.helpdesk@maine.gov Mon to Fri 8am to 4pm.